

PSNA COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS), DINDIGUL - 624622

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref.: PSNACET / IQAC Meeting / 2023-2024 / 01

30/06/2023

It is proposed to convene the first IQAC meeting for the year 2023-24 on **07/07/2023** at **11.00 A.M.** All the members of the IQAC are requested to attend the meeting without fail.

**AGENDA**

- Welcome address
- NAAC Criteria in-charges
- Academic Plan
- Student Induction Programme
- Planning of AQAR Submission 2022-23
- Placement
- Vote of Thanks



**Coordinator – IQAC**



**Principal & Chairperson - IQAC**

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IQAC – Members & File

**IQAC Minutes of the Meeting**

**Meeting No : 01**

**Venue : IQAC**

**Date & Time : 07/07/2023 & 11.00 A.M**

**Members Present**

SL.NO	ROLE	MEMBER	DESIGNATION
1.	CHAIR PERSON	Dr.D.Vasudevan	PRINCIPAL, PSNACET
2.	TEACHERS TO REPRESENT LEVELS	1. Dr.S.Pavalarajan 2.Dr.D.Hemalatha 3.Dr.P.Babu 4.Mr.K.Ramamoorthy 5.Dr.A.Nagarajan	Prof & Head, PSNACET Prof & Head, PSNACET Prof/ IT, PSNACET ASP/ECE, PSNACET PROF/ Maths, PSNACET
3.	ONE MEMBER FROM THE MANAGEMENT	Rtn.MPHF.R.S.K.Raguraam	Pro-Chairman, PSNACET
4.	FEW SENIOR ADMINISTRATIVE OFFICERS	1. Mr.Surya  2.Mr.CA.Mohamed Sulthan Shahabudeen	Trustee, PSNACET  Senior Finance Manager, PSNACET
5.	ONE NOMINEE FROM LOCAL SOCIETY  ONE NOMINEE FROM STUDENT  ONE NOMINEE FROM ALUMINI	Mr.S.Balasubramanian Cell: 9443164390  B.S Abinaya Parameshwari Reg No : 921321104004  Mr.Ayothimoorthy Cell : 9704444592	Dy.Station master, Southern railways, Madurai  CSE 2021 – 2025 Batch  ECE 1992 – 1996 Batch
6.	ONE NOMINEE FROM EMPLOYERS  ONE NOMINEE FROM INDUSTRIALISTS  ONE NOMINEE FROM STAKEHOLDERS	Mr.Abu Thahir Cell: 75503 02237  Mr.Vamsi Krishna Ramesh  Mr.J.Jeya Gobi Cell: 9361885927	Zoom Video Communication, Chennai  Director of Operations, Beeja Academy, Chennai  Parent of Mr.J.J.Saravanakumar Reg No: 92132216064
7.	ONE OF THE SENIOR TEACHERS AS THE COORDINATOR / DIRECTOR OF THE IQAC	Dr.P.Jaganathan	Prof & Head / MCA

The IQAC Co-ordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- NAAC Criteria wise in-charges to be fixed for the year 2023-24
- IQAC Coordinator asked to submit Department wise criteria in-charges and Point of Contact (POC) list to IQAC
- All the overall criteria in-charges were asked to conduct regular meetings with department wise criteria in-charges for the collection of data.
- The plan of action for the academic year 2023-24 was discussed
- The AQAR 2022-2023 is planned to submit before December 2023.
- Nature Science Foundation Reports on Green Audit was discussed.
- Updates were provided on faculty development programs, student feedback mechanisms, and infrastructure development initiatives.
- The committee discussed the need for interdisciplinary courses and practical training opportunities to enhance student employability.
- IQAC Suggested two weeks student induction programme for the freshers of B.E/B.Tech and MCA/MBA/ME Students.
- The IQAC emphasized the importance of enhancing the number of unique placement opportunities offered through on-campus drives by the Training and Placement Cell, particularly focusing on securing positions with more competitive remuneration packages.

**Coordinator – IQAC**

**Principal & Chairperson - IQAC**

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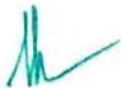
**PSNA COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS), DINDIGUL - 624622**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT**

The following activities had been taken place in response to the IQAC meeting held on 07/07/2023

Points Discussed	Action Taken
AQAR 2022-2023	The heads responsible for individual criteria have gathered the necessary data and submitted it to the IQAC with the aim of meeting the submission deadline set for December 2023.
Student Induction Programme (SIP – 2023-2024)	Planned to conduct Student induction Programme for first year BE/BTech Students for 10 days from 11 Sep to 22 Sep – 2023 and for first year MBA/MCA/ME students for 03 days from 13 Sep to 15 Sep - 2023
Action Plan	The academic schedule, lesson plans, course materials, and placement schedules have been meticulously prepared for all departments.
NAAC Criteria Incharges	NAAC Criteria wise in-charges have been fixed for the year 2023-24
Green Audit	Reports from the Nature Science Foundation regarding Green Audit were reviewed and discussed by the committee.



**Coordinator – IQAC**



**Principal & Chairperson – IQAC**

PSNA COLLEGE OF ENGINEERING AND TECHNOLOGY (AUTONOMOUS), DINDIGUL - 624622

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Ref.: PSNACET / IQAC Meeting / 2023-2024 / 02

13/11/2023

It is proposed to convene the first IQAC meeting for the year 2023-24 on **20/11/2023** at **11.00 A.M.** All the members of the IQAC are requested to attend the meeting without fail.

**AGENDA**

- Welcome address
- Faculty Development programme
- AQAR Preparation Status
- Review of minutes of last IQAC meeting
- Research Development and Publications
- Vote of Thanks

  
**Coordinator – IQAC**

  
**Principal & Chairperson - IQAC**

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**IQAC Minutes of the Meeting**

Meeting No : 02

Venue : IQAC

Date & Time : 20/11/2023 & 11.00 A.M

**Members Present**

SL.NO	ROLE	MEMBER	DESIGNATION
1.	CHAIR PERSON	Dr.D.Vasudevan	PRINCIPAL, PSNACET
2.	TEACHERS TO REPRESENT LEVELS	1. Dr.S.Pavalarajan 2.Dr.D.Hemalatha 3.Dr.P.Babu 4.Mr.K.Ramamoorthy 5.Dr.A.Nagarajan	Prof & Head, PSNACET Prof & Head, PSNACET Prof/ IT, PSNACET ASP/ECE, PSNACET PROF/ Maths, PSNACET
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7.	ONE OF THE SENIOR TEACHERS AS THE COORDINATOR / DIRECTOR OF THE IQAC	Dr.P.Jaganathan	Prof & Head / MCA

The IQAC Co-ordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- The Placement Director and various placement cell coordinators from the respective departments are requested to focus their efforts on enhancing placement opportunities and developing training programs for our students.
- The IQAC respectfully urges the Training and Placement Cell to enhance the number of placements through on-campus recruitment drives with multinational corporations (MNCs).
- The Chairman of IQAC has advised all Heads of Departments to encourage their faculty members to publish high-impact articles in Scopus-indexed and reputable journals. Additionally, they are encouraged to apply for funding opportunities to support projects, Faculty Development Programs (FDPs), Short Term Training Programs (STTPs), and similar initiatives.
- The criteria in-charges are kindly requested to gather pertinent data from this academic year and incorporate it into the presentation from the previous year. This update should be completed by the end of December 2024.
- The heads responsible for individual criteria have gathered the necessary data and submitted it to the IQAC with the aim of meeting the submission deadline set for December 2023.



**Coordinator – IQAC**



**Principal & Chairperson - IQAC**

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT

The following activities had been taken place in response to the IQAC meeting held on 20/11/2023

Points Discussed	Action Taken
AQAR 2022-2023	Collected and Analyzed the AQAR for the academic year 2022-2023
Review of Previous IQAC meeting	Minutes of Previous IQAC meeting held on 07/07/2023 are discussed and confirmed.
Faculty development Program	Planned to conduct more number of Faculty development programs for all departments.
Student Skill Development Program	Students are encouraged to avail themselves of the maximum number of certifications available to them

  
Coordinator – IQAC

  
Principal & Chairperson - IQAC

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